



ITQ GmbH | Parkring 4 | D-85748 Garching b. München

Name:

Surname:

Adress:

Declaration of consent for the use of personal data, photo and/or film recordings

Dear participant,

with your consent, we intend to use your photo(s) / film recording(s) as well as your stored personal data (name, first name) for the following purposes related to the **automatica MAKEATHON in Munich (21.-22.06.2018)**:

- Use/Publication for corporate promotional material/brochures
- Publication on the internet/intranet on and/or corporate portals/websites/social media
- Publication on the ITQ staff wall
- Publication in corporate presentations (PPT) for internal / external purpose

Any use for purposes other than the purposes described above or the transfer of your personal data, photo and/or film recordings to third parties is inadmissible and requires a separate legal basis and/or consent according to §4 BDSG.

We point out that you can revoke this declaration of consent at any time without incurring disadvantages.

We ask you to sign the following declaration of consent and return it.

Garching, April 2018

Dr. Rainer Stetter, CEO ITQ GmbH



Declaration of consent for the use of personal data, photo and/or film recordings:

I agree with the use of my personal data, photos/film recording(s) for the purpose(s) outlined in this letter.

Further news and event updates for upcoming Makeathons organised by ITQ GmbH:

I wish to receive news and event updates in the future for upcoming Makeathons organised by ITQ GmbH. (Please tick if applicable)

Garching, April 2018

Signature Participant automatica MAKEATHON

ITQ GmbH Occupational Safety and Health: Safety Instructions

- Working with prototypes and machines is only allowed within official Makeathon working hours outlined in the agenda and with another person within earshot or eyespot.
- Operations with particular danger (e.g. within the workspace during going drives) are only allowed to be done with two persons within earshot.
- Working and remaining close to prototypes and machines is only allowed, if an instruction has taken place.
- All equipment and machines must be used according to the intended use.
- Since many constructions, machines and testing equipment are laboratory construction systems, an attentive and careful handling according to the instruction is essential.
- It is only allowed to remove existing safety installations, if the machine is switched off and secured against unauthorised or inadvertent usage. The removed safety installations have to be refit ahead of starting the machine. Modifications, removals or causing ineffectiveness of safety installations are forbidden.
- It is not allowed to modify equipment, which is powered above 24 V.
- The workplace has to be kept clean. Equipment and tools have to be removed before testing.
- If necessary, the personal protective equipment (ear protection, protective goggles, etc.) have to be used (provided by organization team).
- The consumption of alcohol during official Makeathon working (“prototyping”) hours (see official agenda for more details) is not allowed. In any case, participants take individual responsibility for potential endangerments, also of others. However, the usage of machines or prototypes under the influence of alcohol remains forbidden at all times.
- It is to ensure that all equipment is adequately fixed – especially robots.
- Escape routes have to be kept free from any kind of objects. The obstruction of escape routes is forbidden.
- It is forbidden to decommission emergency stops. The emergency stops have to be easily accessible at any time.
- Warning signals of machines and prototypes have to be paid attention to.
- The fire extinguisher can be found at the marked places.
- Detailed accident prevention regulations can be examined at the facility.
- Potential endangerments concerning machines, prototypes, etc. are to be reported to the appropriate coach or the organization team.

- It is not allowed to build / print weapons or part of weapons as well as immoral or politically based prototypes.
- The usage of tools, unfinished products and equipment out of and within the venue of the Makeathon is only allowed to be used after consulting the Makeathon staff. Borrowed and not used objects have to be brought back subsequently and without request.
- All machines, equipment and prototypes are only allowed to be used after an instruction concerning handling and potential sources of danger. The instruction has to be carried out by the tutor and is based on the operating instructions, which have to be followed at any time. The usage is only allowed within the assigned tasks.
- Damages which are caused by students carrying out their projects related to the Makeathon are not covered by insurance of ITQ GmbH; student, graduate assistants and other **staff from ITQ GmbH** only to the extent fixed in their contract of employment.
- The emergency call (112) is directly reachable from any available (mobile) phone at the facility.
- The operating instructions of the machines and prototypes as well as these general safety instructions have to be followed at any time.

Hereby, I confirm to have read and understood the above-mentioned safety instructions. I confirm to follow these instructions at any time during the **automatica MAKEATHON 2018**.

Garching, April 2018



Rainer Stetter

Dr. Rainer Stetter, CEO ITQ GmbH

Participant automatica MAKEATHON